

Friends of Berlin Performing Arts
Board of Directors

Meeting Minutes

November 13, 2023

Call to Order by Rachel Zimmerman (President)

Attendees:

Board members: John Larger (VP- IT), Jessica Spelman (VP- Concessions), Carolyn Adams (treasurer), Anna Marie Howey (secretary)

Members: Jennifer Porter, Molly Farrell, Tiffani Tobin, Jillian Henning-Toops, Mark Rocco, Anne Klosterman, Thai Sribandimongkol, Erin Gibbons, Michael Reeves, Shelly Thobe, Meg Ducker, Nicole Ritzler, Brandon Baker

President's Report

- 2023-24 budgets were received and approved. 2024-25 school year budgets are due to the FBPA board by June 30, 2024.
- The Band Tower is completed. It will be painted when the weather permits.
- Board positions needed for the 2024-25 school year: Concessions Lead and Treasurer. It was discussed to possibly divide the concessions position.
- A new vendor was used for the Disney shirts , Elk Promotions. Positive feedback was received by those who ordered the merchandise.
- The scholarship is currently with the attorney and an additional meeting will need to take place with the directors to ensure all needs are included.
- There will be no meeting in December. The next meeting will be January 17, 2024.
- There was discussion regarding volunteers. It is suspected that only half of the FBPA parents are signing up to volunteer. In the spring, we will be recording the performing arts area and students' names to sign up. There was also discussion of rewards/drawings to those who sign up. A suggestion was potential reserved seats for FBPA events.

Treasurer Report

- The current balance in the account is approximately \$178k.
- Under the Lights brought in \$12,523. These funds, along with the 5th Quarter, are used to purchase new instruments and uniforms for the band.
- Berlin Middle School fundraiser brought in over \$8,800. The Berlin MS Choir will be selling poinsettias for the holidays.

Vice President Concessions Report

- Concessions are over for the season. The building has been cleaned and water will be shut off for the winter.

Vice President - IT

- No updates

Director Reports

- **Michael Reeves (Band)**
 - Under the Lights was a huge success.
 - Focus on getting ready for Disney. Buses depart from the school at 5:30 on Friday, November 17th.
 - Additional Disney will be forthcoming.
 - The band truck was also discussed. In the coming years, there will be a need for a new truck due to the increase in band members.
- **Jillian Henning-Toops (Orchestra)**
 - Focus on Disney with additional practices for the orchestras.
 - Continuing to work on Winterfest.
 - FBPA provided Disney shirts for the Orchestra members. These will be worn after their performances at Disney Springs.
 - The orchestra will be performing at the Delaware tree lighting ceremony the first Friday of December.
- Mr. Reeves and Mrs. Henning-Toops discussed additional items regarding the Disney trip: attire, buses, chaperones, expectations.
- **Thai Sribanditmongkol (Choir)**
 - Chicago trip payments have been made.
 - The choir will also be performing at the Delaware tree lighting ceremony.
 - On October 27th, Base and Tenors performed at the Liberty High School festival.
 - Continue to focus on Winterfest.
- **Erin (Theater)**
 - Narnia starts December 8-10. Tickets go on sale to OLSD employees and then to the public.
 - Meeting the cast along with Father Christmas is also being planned.
 - Footloose auditions - cast same day as callbacks.

The next board meeting will be announced. An email reminder to all parents in the performing arts will be sent.